

**FREDERICK COUNTY PUBLIC LIBRARIES BOARD OF TRUSTEES
MINUTES OF MEETING
APRIL 5, 2017**

The Frederick County Public Libraries Board of Trustees Meeting convened at 7:00 p.m. on April 5, 2017 at the C. Burr Artz Library, Frederick, Maryland.

BOARD MEMBERS PRESENT: C. Greenway, D. Kiser, K. Kane, S. Manny, B. Poteat C. Smith and Council Member Liaison, T. Chmelik.

BOARD MEMBERS ABSENT: G. Laugelli.

STAFF PRESENT: D. Batson, Director; J. Kelly, Associate Director; S. McDuff, Associate Director; S. Lauchner, Coordinator/Library Collections; J. Vogel, Youth Services Coordinator; J. El-Zeftawy, Development Officer; B. Hissong, Community Services Coordinator; N. Levesque, Public Relations Manager; A. Sherwood, Finance/Office Manager; D. Payne, Acting Branch Administrator – C. Burr Artz Library; T. Lebherz, Branch Administrator – Brunswick Library; R. Bowers, Branch Administrator – Middletown/Walkersville Libraries; A. Whitney, Branch Administrator – Urbana Regional Library; E. Dingle, Branch Administrator – Thurmont/Emmitsburg Libraries; D. Buker, Virtual Branch Administrator; and L. Tibbs, Recording Secretary.

CITIZEN REMARKS: None.

APPROVAL OF MINUTES: K. Kane made a motion to approve the minutes of the March 1, 2017 FCPL Board of Trustees Meeting; seconded by D. Kiser. No discussion.

VOTE: Unanimous.

CHAIR'S REPORT: C. Greenway noted that she is filling in for George Laugelli this evening. She added that Mr. Laugelli requested her to make a comment on his behalf. Mr. Laugelli was so thrilled to be at the groundbreaking of the Walkersville Library that took place on March 13, 2017. He was also given an opportunity to make a few comments which was really thrilling for him. Ms. Greenway stated that the Walkersville Library project has been on the books for a long time. Thereafter, Ms. Greenway, on behalf of the FCPL Board of Trustees, thanked all the staff members, the Director, and those that are in politics to help get the Walkersville Library on track. She further noted that she and all the members of the FCPL Board of Trustees are very excited about this new project. She stated that hopefully the Director will provide more details in his report as to when the Walkersville Library is scheduled to open.

DIRECTOR'S REPORT:

a. FCPL – Update: Mr. Batson welcomed Councilman Chmelik to the FCPL Board of Trustees

Meeting.

Mr. Batson stated that the Walkersville Library is moving along and they are getting ready for the foundation at this time. He noted that as far as when the library will be ready, we are thinking January/February/March, 2018 (late winter). Construction depends a lot on the weather and any change orders that might come about. The Walkersville Library is following the prototype of the Brunswick Library with some adjustments.

Thereafter, Mr. Batson reviewed statistics. He noted that the statistics are for 2/3 of the current fiscal year. FCPL is dropping a bit in circulation which, in and of itself, matches a national trend with public libraries. However, attendance, new registrations, walk-in traffic, programming, computer usage, and wi-fi usage is increasing. It is a strange situation but staff views it as what we had anticipated and planned for – that the library becomes more of a destination and community center where more is going on. We are seeing people coming in and utilizing FCPL for more than just the traditional information and materials. FCPL still has a very positive usage but we will be watching how the actual checking out of materials goes. He noted that as far as the use of the physical facilities, all of that seems to be increasing, which goes against what the futurists are saying in that we would need no more libraries because everyone would do everything remotely. People are using libraries as a central gathering spot. It will be interesting to watch as things progress.

Mr. Batson noted that the current administration has asked for 16 governmental agencies to have their funds totally eliminated and one of those is the Institute for Museum and Libraries Services. This is federal money for libraries known as LSTA funding. This administration is not the first administration requesting the elimination of those funds. He noted that even under the prior administration, there were a couple of times when library funds were asked to be eliminated. Libraries have grouped together with museums and fought that off. This is the first time, however, that 16 governmental agencies closely related in functions/activities have been asked to have their funds eliminated so this has caused a great deal of concern. Public librarians have actively let our elected federal representatives know that this is a very important thing. There is a letter circulating for representatives to sign onto for support of reinstating library and museum funds. After a lot of work and assistance from some of the FCPL Board of Trustees, all Representatives from the State of Maryland have signed that letter. Mr. Batson added that we will now start working on the Senators. There is one Senator that is on an Appropriation Committee and we are trying to get that Senator to put libraries at the top of the list. Mr. Batson noted that libraries have been successful in getting both sides of the aisle in the House of Representatives, regardless of their political affiliation, to sign on in support of libraries and the re-funding of public libraries. Mr. Batson added that we are very grateful for all of this but the game has just begun. There is a long way to go on this one. Libraries have made some very good initial steps, however, we know that if the IMLS funds are eliminated, it will affect public libraries throughout the nation including FCPL. Some of the things that are funded through IMLS funds are: Inter-Library loans, Sailor, and Rosetta Stone. There are many other things that the State provides through federal funds that assist all libraries in the State of Maryland. The elimination of those funds would be a detriment. FCPL would not be hurt as hard as some of the smaller libraries but everyone would feel the pain. The State Library Department would be reduced to two people (the State Librarian and her Administrative Assistant). All of the other

staff would have to be let go. This creates a bit of a problem because they do things that the federal government and other people require them to do. Maryland is just like every other state in the union; it will affect everyone one way or the other. At this time, we are working on getting that money restored but we don't know at what level it will be restored. If they restore the funding, that is wonderful but if it is reduced, it will affect everyone.

Mr. Batson thereafter noted that FCPL is getting ready for summer reading and wrapping up the budget/CIP. Walkersville Library is now underway.

Ms. Poteat noted the discussion last month regarding the legislation at the State level that would change the library structure and she inquired how the possible reduction in federal funding would affect everything. Mr. Batson stated that the Bill that was discussed last month passed both the House and the Senate without a negative vote. The Bill has now been given to Governor Hogan for signing. The Governor can veto or sign the Bill. Usually when you have something with that much support on both sides of the aisle, that provides a positive outlook, but until the ink is to the paper, you just don't know what will happen. There is still communication with the Governor's Office advising of the support of this Bill. This Bill will benefit libraries greatly. Another thing Mr. Batson noted is that the Bill is revenue-neutral and has no financial impact.

Mr. Batson also noted that at the beginning of the legislative session, there was some concern about the deficit in State funding and the possibility of some of the entitlements of some of the formulas that disbursed money throughout the State would be cut. Mr. Batson advised that public libraries were not cut so FCPL received its normal step increase. That gives FCPL more funds which will mostly go to Hoopla and some other things.

Thereafter, Mr. Batson noted that the legislative session this year has been very positive for libraries including the Maryland Library Association Day that was held in Annapolis. All in all it has been a good year for public libraries, academic libraries and special libraries.

Ms. Greenway noted that for those individuals that do not have the statistics that Mr. Batson was referring to, she wanted everyone to know that for the month of February, 2017, FCPL had 154,085 patron visits and the year-to-date circulation through February, 2017 was 1,586,000. She wanted to give everyone the idea of the kind of numbers that FCPL is dealing with.

b. CIP/Budget – Update: Mr. Batson advised that on April 13, 2017 at 11:00 a.m., the County Executive will be announcing over the county broadcast channel her proposed budget for the next fiscal year. If your schedule allows, it is a good thing to attend. If you are unable to attend, it will be televised live and most likely will be repeated many times over the next few weeks. Once she announces her proposed budget, the budget will then go into the hands of the County Council and they will have about 1-1/2 months of hearings, discussions and interactions before the budget is approved in its final format.

Mr. Batson noted that the CIP will be brought up at the same time as the budget. He further stated that FCPL has asked that the Myersville Library be the next library to be built after Walkersville and that Middletown Library follow Myersville Library. Mr. Batson stated that staff is still working on Point of Rocks trying to get clarification. He noted that today he

received the consultant's analysis and there will be meetings scheduled to allow for further discussions on that facility. He added that this is a very exciting time for libraries.

NEW BUSINESS:

a. Financial Report: Amanda Sherwood reviewed the Financial Statement with tentative data through the end of February, 2017. FCPL's revenue is at about 46%, which is an increase of 1% from the previous month. FCPL's expenditures are at 55%, which is an increase of about 7%. Ms. Sherwood noted that one thing to keep in mind regarding the revenue is that FCPL's ending fund balance does not get reported until the end of the year.

Thereafter, Ms. Sherwood reviewed the Grants and Contributions Report. She noted that the data on this report is accurate through February, 2017. During the month of February, FCPL received grants in the amount of \$6,800 (\$5,000 from the Ausherman Foundation for Frederick Reads and \$1,800 for the World War I and America program). As far as individual/business gifts, FCPL received an increase of slightly over \$1,300. Most of that has been received for the summer reading program. She also noted that \$171 of the Greatest Need funds came from the dip jars. In summary, the grants and contributions are up a little over \$8,000 for the month, which is about 1%.

Ms. Sherwood noted that, as she mentioned last month, passports would cross the budget line this month and that did happen. For July – March, 2017, FCPL has received \$58,205 from passports. As of right now, FCPL is \$8,000 over the proposed budget. All of those funds can be used, if needed. If the funds are not needed, they will be rolled into FCPL's ending fund balance. Ms. Greenway asked how long it takes to actually get a passport once the picture/application is processed by FCPL staff. She was advised that it takes approximately 6 weeks to receive the passport once it is processed at FCPL.

Ms. Manny asked Ms. Sherwood if she would review the equipment maintenance/repair figure on the expenditure statement. Ms. Sherwood stated that this number has been high from the beginning of the year because of pre-pays from fiscal year 2016 that roll into fiscal year 2017. She noted that the same thing will happen next fiscal year. Those funds pay for copiers, systems related technology items, etc. She added that although the 116% seems really high, it will be backed out at the end of the fiscal year.

b. Summer Challenge: Janet Vogel provided an overview of the upcoming Summer Challenge. She noted that this might be the best year yet. Last year FCPL had approximately 11,000 participants and this year we have another great program. She displayed a copy of a postcard that will be sent out to all school students throughout Frederick County. The postcards will also be placed at local businesses and summer challenge destinations. Summer Challenge will begin May 1 and run through August 31, 2017. She noted that the Summer Challenge program is a very flexible program and one can participate in Summer Challenge at any library branch, online, from their home, etc. Summer Challenge is for kids, teens and adults.

She noted that although Summer Challenge is a lot of fun and is a great motivator for kids to participate, it does have an educational value. She displayed a slide on the importance of reading

over the summer. FCPL wants to prevent the summer slide and the best way to do that is to make sure everyone is reading and learning all summer long. She noted that the summer slide is not just true for reading but it is true for all of the subjects and that is why Summer Challenge is no longer called the Summer Reading Program any longer. Summer Challenge encourages people to learn in all areas of their lives. This is also one of the reasons we added the adult component. What better way for inspiration than to have all of the adults in the community participating in the program and show kids how important it is for them to read and be lifelong learners.

Ms. Vogel stated that Summer Challenge entails many exciting things. We have made it simpler this year for patrons and staff. Basically, once you enroll in the program, you earn points for doing all sorts of things. Each person gets 50 points for each thing that is completed. When a person gets to 800 points, they can be finished and that will get them a book. There are plenty of challenges for everyone. If a person earns 1,200 points they will be an MVP or if a person earns 5,000 points they will be a Super Star. These numbers were based on things that folks have done in the past and we know that people will be able to make those amounts. She noted that it may be overwhelming for some people to do a lot of reading/activities so we have made it so they can still obtain their free book but we have also made it possible for those that like that extra challenge and be motivated as well. Staff is hopeful that this tiered approach will help everyone read and learn all summer long.

Ms. Vogel noted that Summer Challenge will include many exciting programs. There are many prizes that will be awarded. Some of the adult prizes include wine tastings and Inner Harbor cruises. Teen prizes include laser tag coupons and mountain climbing sessions. Everyone will get a free book. Adventure Park and Pump It Up have also provided coupons for this year's Summer Challenge. This is just a fraction of all of the prizes that Jess El-Zeftawy managed to pull in for this year's Summer Challenge.

Thereafter Ms. Vogel displayed a slide which displayed a list of the sponsors for this year's Summer Challenge. She noted that Summer Challenge would not be possible without the funding from our sponsors and the donations that they provide. Over \$550,000 worth of donations was received for Summer Challenge this year and, in addition to the 18 sponsors listed on the slide, there were also 50 corporate donors that provided gift certificates, merchandise, etc. for Summer Challenge so there is a variety of things to help motivate everyone and help make sure everyone is excited about Summer Challenge this year.

Ms. Greenway inquired how old you have to be to participate in Summer Challenge. Ms. Vogel stated that you just have to have been born. She noted that we get that question all the time. Summer Challenge is not just for people that can read. We want parents and older siblings to be reading to the younger ones so that they can build the learning experience from the beginning. There are a lot of family activities planned as well as things that can be done individually.

Ms. Poteat thanked Ms. Vogel for thinking about the adults and the summer slide too.

c. Discover Space/Frederick Reads: Bryan Hissong noted that on March 5th and 6th, we welcomed author, Bill Bryson, to the 11th Frederick Reads. It was a phenomenal event. Mr.

Hissong displayed photos of the events at FCC and the Weinberg Center. On March 6th, the FCC theater was filled to capacity (409 seats plus additional seats were added to the stage). Mr. Bryson was a fantastic speaker and he had the audience in stitches. On March 5th, the Weinberg Center was filled to capacity. The Weinberg Center seats 1,183 people. Every seat was filled and we still had folks standing for the performance. The entire event was fantastic. Mr. Bryson signed books for everyone who came. Mr. Bryson was quite taken with Frederick as well. He found it to be a very lovely city. He was surprised and pleased with the vibrancy of downtown Frederick. Mr. Hissong stated that he and his assistant, Val, have been e-mailing back and forth with Mr. Bryson and it has been a very nice bit of communication. Mr. Bryson's next book will be on the interesting science of the human body. Mr. Hissong stated that he is sure it will be informative as well as hilarious. In addition, Mr. Hissong stated that maybe on Mr. Bryson's next book tour we can bring him back to Frederick.

Mr. Hissong also stated that on March 21st, FCPL held its annual Celtic Concert in the northern part of the County. We had The Rogues this year at the concert. They are a band that plays bagpipes and drums. It was a fantastic evening. The theater at Mount St. Mary's University was filled almost to capacity (approximately 500 folks in attendance). As a special treat this year there were some Celtic dancers who danced along to the music.

Thereafter, Mr. Hissong noted that about a year or so ago, FCPL was awarded the Discover Space Grant from the American Library Association. FCPL was one of eight libraries in the country to receive the Discover Space Grant. The grant is run through the National Science Foundation, NASA and the American Library Association. It will be an exhibit held at the C. Burr Artz Library. This exhibit will be fun for the whole family. There will be interactive exhibits about space/science and there will be a chunk of a meteorite that one can try and lift. Mr. Hissong stated that today FCPL received confirmation that we will be able to bring in a speaker for the kick-off event. The kick-off event will be June 2, 2017 at the C. Burr Artz Library. Dr. Adam Steltzner will be the speaker. Dr. Steltzner has had a very interesting life. He was a horrible student and hated school and wanted to be in a rock band in the San Francisco Bay area. He thereafter turned his life around and went to school and got his degrees and ended up being the leader of the NASA team that landed the Mars Curiosity Rover. His story is fantastic. There will be a special VIP event for donors. All donors will be able to meet Dr. Steltzner and hear a little bit more about him. The exhibit will be at the C. Burr Artz Library from June 2, 2017 through August 25, 2017.

d. Thinking Money: David Payne provided an overview of the Thinking Money exhibit. The Thinking Money exhibit was an interactive travelling exhibit exploring financial literacy topics for youths ages 10 – 16 and their families. FCPL received this exhibit as part of a grant from FINRA (Financial Industry Regulatory Authority) coordinated by the American Library Association. The exhibit was a great success. Mr. Payne stated that the exhibit was at the C. Burr Artz Library for a 5 week period from early February until mid-March. The exhibit was comprised of six 8 foot panels. The panels were strategically placed by the entrance of the library. There were also panels in the rotunda area. FINRA staff thought long and hard about the whole subject and how to get young people interested in this subject and once you have done that, how do you tell them how to spend their money. FINRA staff worked with a group of graphic designers to come up with comic book characters to introduce financial related themes.

He displayed slides depicting the themes on the various panels (Needs or Wants, Interest/Paying Interest, Your Future Self/Retirement, Financial Fraud (the most popular part of the exhibit), and Rainy and Sunny Days. The kick-off event for the exhibit was Saturday, February 11, 2017.

Mr. Payne noted that one of the things that was done with programming funds was the purchase of additional financial and literacy related toys/games/activities to compliment the various STEM Labs. On February 11, 2017, there was an open house at the STEM Lab at the C. Burr Artz Library and he displayed photos of families enjoying themselves with the various financial games/activities.

There were also numerous docent-led group tours of the exhibit. There was a variety of student docents who were recruited by our excellent Teen Librarian, Liz Bowen. He displayed a photo of one of the tours being hosted by a student docent. Mr. Payne noted that there were two iPads on stands that featured a selection of very short activities to engage the user in activities that served to compliment the information that was displayed on the exhibit panels. There were many groups that toured the exhibits including, but not limited to, high schoolers, middle schoolers, home schoolers, girl scouts, boy scouts, etc. He displayed a photo of one of the group tours that included students from the Maryland School for the Deaf. He noted that many families also availed themselves to tour the exhibit and learn from it.

In conclusion, Mr. Payne noted the following statistics for the five-week exhibit:

| | | |
|-----|---------------------|---|
| 8 | Guided Tours | 188 attendees |
| 10 | Programs | 191 attendees (Note: more programs to come) |
| 160 | Stem Lab Activities | 539 attendees |

He noted that one of the frequent comments that was heard from adults is that they wished that they had that when they were younger. The program was a great success.

Mr. Batson requested that Mr. Payne discuss the visit from the sponsoring institution. Mr. Payne stated that FCPL was fortunate enough to receive a visit from FINRA, the sponsoring institution. There were 10 staff members from FINRA in attendance, including the FINRA President who travelled from Washington, DC to tour the exhibit at the C. Burr Artz Library. The group from FINRA also met with various members of community groups such as The Prosperity Center, The United Way and various other community groups. FINRA staff spent an hour touring the exhibit and the C. Burr Artz Library. They were very pleased to see the reaction of patrons about the exhibit. The timing was excellent during their visit. They were here when there was a group from the Maryland School for the Deaf touring the exhibit. This gave them first-hand knowledge of the students learning about the exhibits. FINRA staff spoke with some of the students and teachers and were able to see how they were able to build the information into their curriculum.

e. Development Update: Jess El-Zeftawy provided a development update. She stated that when we start a giving program, we are really looking at educating folks on libraries and philanthropic opportunities. It is not about how much people are giving but the fact that they can give. Many of you know that FCPL is supported by public dollars. And, because it is tax season, Ms. El-Zeftawy wanted to say “Thank You” to everyone who is supporting the libraries. When it

comes to funding innovative events, we often look to our individual donors and funders as a way to fund these activities/events to make them happen. She noted that one of the things that FCPL has been really focused on during the past year during her tenure here at the libraries is reaching out to our already existing Friends of the Libraries and supporting them in the work that they are doing in their individual communities. She added that we have been activating loyal library patrons, folks that have been supporting the libraries, in a lot of different ways. She added that when she says “support”, it is not just by making a gift; it is by donating time, talent and treasure, such as volunteering or folks donating their services and their talents to the library. We are letting them know that there are library related projects that they can get behind.

Ms. El-Zeftawy also discussed reaching out to community members. Ms. Vogel spoke about Summer Challenge earlier and one of the things that FCPL does really well is establish partnerships in the community. The reason why we have had such great success in these partnerships is because FCPL offers exceptional programs that the community loves to support. We are so thankful that here in Frederick County the community supports FCPL.

Thereafter, Ms. El-Zeftawy provided the following information:

| Fiscal Year 16 | Fiscal Year 17 |
|----------------------|-----------------------|
| 72 donors | 188 donors |
| \$81.16 average gift | \$143.20 average gift |

She noted that she was with FCPL for about ½ of the year in Fiscal Year 16 and, as can be seen, more folks are giving. As they learn and get excited about what FCPL is doing, they are giving more. She stated that one of the reasons FCPL has been able to grow its donor base to 188 donors so far this year was the introduction of the dip jar. A few months ago she brought the dip jar to one of the meetings. The dip jar makes fun noises and we are really excited about it. The dip jar provides an opportunity at a very low entry point. If someone wants to make a donation to the library, they just dip their credit card and it is automatically a \$2.00 gift to FCPL. Since the dip jar has been in place, FCPL has had 95 new donors and we are about 60 donors away from the ability to say that it is generating revenue. The initial expense for the dip jar was \$250.00 and there is annual fee of \$40.00. We do expect the dip jars to generate a small amount of revenue over a longer period of time but what is exciting is that this is 95 new folks that received a letter from FCPL to say “thank you”. Once they make that donation, they are on our donor list and we have an opportunity to talk to them and share the exciting things that FCPL is doing.

Ms. El-Zeftawy noted that she hopes everyone is subscribing to FCPL’s e-newsletter. If so, you have been receiving some letters from her occasionally. There were a few appeals that were sent out last year for support for Summer Challenge, The Edward F. Fry Memorial Library 10th Anniversary Celebration and Libraries Greatest Need. Libraries Greatest Need is unrestricted funding that can be used to supplement an area such as a rainy day fund or if something comes up, we would be able to access those funds. All of those appeals were successful.

Thereafter, Ms. El-Zeftawy stated that the biggest project she has been working on during her

tenure at FCPL has been preparing for the Early Literacy Play and Learning Spaces Campaign. She noted that at last month's meeting, she and Janet Vogel made a presentation about this campaign. A very ambitious fundraising goal has been set of \$140,000 to fund these spaces in both (Urbana and Walkersville) communities. The campaign went public on March 14, 2017, the day after the groundbreaking for the Walkersville Library. County Executive Jan Gardner began to talk about this at the groundbreaking. Ms. El-Zeftawy noted that there was also some conversation leading up to this point that led us to receive some leadership gifts. She thanked the Glade Valley Lions Club for pledging a leadership gift as well as the Little Friends of the Walkersville Library (Children's Center of Walkersville). The first e-mail appeal was sent out on March 14th and a number of individual donors have stepped up and contributed to the Walkersville Library. Ms. El-Zeftawy personally thanked Candy Greenway for her gift. C. Greenway is a member of the FCPL Board of Trustees and a long time, loyal library supporter. She also noted that FCPL has received a leadership gift for the Urbana Regional Library and that was provided by the Friends of the Urbana Regional Library. Over the summer you can expect to see a few direct mail appeals as well as a number of e-mails coming out on the Newsletter letting folks know what FCPL is doing and what we are looking to do.

Ms. El-Zeftawy noted that so far we have had some good success. We are at 31% of the \$60,000 needed for the Walkersville Library and at 26% of the \$80,000 for the Urbana Library. She noted, however, that there is not a lot of time left. She thereafter again asked everyone for their help. She noted that if anyone knows of anyone in their network/community who would be interested in learning more about what public libraries are doing to insure that our children are ready for kindergarten, she would love to talk with them.

Mr. Batson noted that we cannot release e-mail addresses unless people tell us we can, so we really need to let the public know that if they are interested in receiving regular updates about the library and information about us, they need to let us know we can utilize their e-mail address. Mr. Batson stated that it is very easy to do. When checking out a book, the patron should simply inform staff that they have no problem with FCPL communicating with them and the more we have of the community interacting with us, the broader we can go out and tell our message to them. The Newsletter is sent out on a quarterly basis, is very informational, and it is a benefit to everyone.

Ms. El-Zeftawy added that anyone can enroll to receive FCPL's newsletter at any of the local libraries or at www.fcpl.org/newsletter by providing their e-mail address. This will help patrons be connected to our libraries and all of the fabulous things that are happening. She added that FCPL will not "spam" anyone and you can unsubscribe at any time.

Ms. Greenway stated that all donations are tax deductible.

BOARD QUESTIONS AND COMMENTS: T. Chmelik stated that he thinks the libraries are fantastic. He noted that 11,000 participants in the Summer Challenge means that FCPL connects with approximately 4.5% of Frederick County's population and that is impressive. FCPL also helped administration connect with about 2,000 folks who filled out questionnaires that were put out at the libraries for Livable Frederick. What FCPL does is wonderful. He stated that his family uses the libraries often. As FCPL continues to expand and open up new avenues, folks

may not understand how important the libraries really are. He noted that it is disappointing to hear that our federal government wants to cut funds for libraries and humanities as he is someone who is a big fan of the liberal arts and a lot of that education starts in the libraries. Libraries are an integral part of our community. Mr. Chmelik encouraged more folks to donate to the library.

OTHER CITIZEN REMARKS: None.

The next meeting will be held on Wednesday, May 3, 2017 at 7:00 p.m. at the C. Burr Artz Library – 110 E. Patrick Street, Frederick, MD.

K. Kane made a motion to adjourn the meeting; seconded by B. Poteat. No discussion.

VOTE: Unanimous.

The meeting adjourned at 7:50 p.m.



George Langalli, Chair
Frederick County Public Libraries Board of Trustees