

**FREDERICK COUNTY PUBLIC LIBRARIES BOARD OF TRUSTEES
MINUTES OF MEETING
MARCH 7, 2018**

The Frederick County Public Libraries Board of Trustees Meeting convened at 7:00 p.m. on March 7, 2018 at the C. Burr Artz Library, Frederick, Maryland.

BOARD MEMBERS PRESENT: C. Greenway, D. Kiser, G. Laugelli, S. Manny, B. Poteat, C. Smith and Council Member Liaison, T. Chmelik.

BOARD MEMBERS ABSENT: K. Kane

STAFF PRESENT: J. Kelly, Interim Director and L. Tibbs, Recording Secretary.

CITIZEN REMARKS: None.

APPROVAL OF MINUTES: B. Poteat made a motion to approve the Minutes of the February 7, 2018 FCPL Board of Trustees Meeting; seconded by D. Kiser. No further discussion. VOTE: Unanimous.

NEW BUSINESS:

a. Color Copies: James Kelly advised that currently FCPL does not offer color copies so offering color copies will be a new service with new charges. Mr. Kelly noted that the new Walkersville Library will be opening this coming weekend and we would like to offer color copies, when the new library is opened. Mr. Kelly reviewed documentation as to what some neighboring counties charge for this service. He further noted that FCPL is proposing a \$0.50 per page charge which falls in the middle of the pack as to what others are charging for color copies. Neighboring counties charge anywhere from \$0.20 up to \$1.00 with the majority of them being at \$0.50 per page. Mr. Kelly added that as FCPL replaces other copiers within the system, we are proposing that this charge be system-wide. He noted that the new Walkersville Library will be the first of our libraries to offer color copies.

Ms. Greenway inquired whether the C. Burr Artz Library offers color copies. Mr. Kelly noted that color copies are not available yet at the C. Burr Artz Library, however, he added that the County has just renewed their copier contract, so FCPL will be replacing copiers, as needed, but the first color copier will be at the Walkersville Library.

Mr. Laugelli inquired how much FCPL charges for black and white copies. Mr. Kelly responded

that FCPL currently charges \$0.20 per page for black and white copies. Ms. Manny added that the proposed charge of \$0.50 per color copy is still less than what one would pay at Staples. Mr. Laugelli stated that he assumes that the charge of \$0.50 per page will allow FCPL to recoup costs for cartridges. Mr. Kelly advised that since the new copiers are County copiers and part of the County contract, the toner, maintenance, etc. are all part of the contract so the revenue received from the copies would go to FCPL.

Ms. Manny moved to accept the proposal for \$.50 per color copy at the Walkersville Library; seconded by C. Smith. VOTE: Unanimous.

Mr. Kelly noted that the motion that was brought forward was strictly for the Walkersville Library and inquired if the Board would consider a new motion to approve the proposed fee for the entire library system.

Ms. Manny thereafter amended her motion to accept the proposal for the \$0.50 per color copy fee across the board for the entire library system; seconded by C. Smith. No further discussion. VOTE: Unanimous.


BOARD QUESTIONS AND COMMENTS: Council Member, T. Chmelik, noted that he had hoped to make last month's meeting but the weather wasn't very cooperative. He reiterated how much he appreciates the work of the FCPL Board of Trustees and noted his continued support for libraries. He noted, as he has said in the past, how much his family utilizes the library and how important he thinks libraries are to our community. He said he does not mind spreading that message over and over again and noted that libraries are an asset to him and libraries are no different than the school system in a lot of ways. He further noted that FCPL does a great job.

OTHER CITIZEN REMARKS: None.

Mr. Laugelli noted that the next FCPL Board of Trustees meeting will be held on Wednesday, April 4, 2018 at 7:00 p.m. at the C. Burr Artz Library – 110 E. Patrick Street, Frederick, MD.

C. Smith made a motion to adjourn the meeting to a closed session – personnel matter – State of Maryland – General Provisions Article pursuant to §3-305(b)(1)(i); seconded by C. Greenway. No further discussion. VOTE: Unanimous.

The meeting adjourned at 7:10 p.m.



George Laugelli, Chair
Frederick County Public Libraries Board of Trustees